

Minutes- Approved: December 3, 2025
Meeting Type: Finance Committee
Time/Date: 8:00pm CST, 11.5.2025
Location: LMRWD Office and Online
112 E. 5th Street, #102
Chaska, MN 55318
Virtual Location: Teams Meeting [Video of Meeting](#)



1. CALL TO ORDER AND ROLL CALL

President Barisonzi called the meeting to order at 8:58 PM CST.

Managers Present: Joseph Barisonzi, Carter McNew, Vinatha Viswanatha, Kyle Bakkum (not yet seated)

Staff Present: Will Lytle (Administrator)

September Meeting Minutes approved of unanimously.

2. PUBLIC COMMENT

No formal public comment was received.

3. ADMINISTRATIVE REPORTS ON STANDING BUSINESS

Lytle noted that invoice payments for October were accidentally not sent out, causing a delay; however, these payments are now being processed and will be paid in November. He displayed the draft November report, explaining that items highlighted in orange had already been approved, while two administrator compensation payments were deferred. Autopay items were processed as scheduled. WL stated that excluding compensation for Linda and himself, the organization would end November with approximately \$88,000 in the bank.

Levy and Budgeting processes were reviewed and the YTD and financial statements were reviewed. The development of a thoughtful book of accounts and project fund that define funding available across project stages: study and baseline data gathering, pre-dev, design, development, construction, closeout is important.

WL announced that BWSR has allocated \$480,000 for dredge funds, which will soon appear in the organization's account as cash. He confirmed that John and Linda believe the current year's Vernon Avenue overcharge can be billed to this allocation.

WL explained that the State provides about \$240,000 annually for dredge support, which can include material management. This funding was used for a major project to upgrade Vernon Avenue, a critical access road serving the dredge material site near the Port of

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Savage. The site handles both public and private dredged material offloaded from barges. The road upgrade project was completed faster than anticipated and at a higher cost than budgeted. Originally planned as a two-year project with costs split between calendar years 2025 and 2026, the entire project was completed in one year, requiring adjustments to the budget.

Later in the discussion, WL addressed financial administration challenges, noting that the administrator currently handles invoice processing, approvals, and monthly financial reporting, which has led to delays and outdated information for the committee. WL stressed that CLA should manage CPA and bookkeeping tasks, while his role should be limited to oversight. He highlighted the importance of timely financial reporting and aligning invoice approvals with the consent agenda for board meetings.

Description of the goal and timeline to complete the 2023,24, and 25 audits.

No additional motions were recorded during this segment, but key decisions included confirming payment processing for October invoices, acknowledging the \$480,000 dredge fund allocation, and agreeing to explore internal transfer documentation for the Vernon Avenue project costs.

4. NEW BUSINESS

The committee briefly noted zero-based budgeting as an agenda item with a recommendation of the proposal being brought to the main board for action.

A review of grant opportunities. Will Lytle (WL) reported that two groups, including North American Robotics, approached the organization to submit a grant to the Department of Natural Resources (DNR) under a relief program. Since a municipality must apply, WL plans to submit the grant on Monday. The proposal involves using drones to detect emerald ash borer infestations. WL acknowledged uncertainty about success but emphasized the opportunity and the need to build internal grant-writing capacity. He suggested forming a volunteer group to identify and strategize grants, noting upcoming partner meetings within two months. WL also discussed an emerging issues account that could fund unexpected costs for Area 3, including construction—rarely funded by other sources. He expressed

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concern about whether Area 3 qualifies as “unexpected” but cited worsening neighborhood conditions as support.

5. ADJOURNMENT

The meeting was adjourned at 9:57 PM CST.